



OFFICE OF INTEGRATED DISTRICT HEALTH SOCIETY- NORTH DISTRICT  
Delhi Govt. Dispensary Building, 2<sup>nd</sup> Floor  
Shahzada Bagh Ind. Area Phase-2, Near Inderlok Metro Station New Delhi-35  
TELE- 23122497, 23127298 E- mail Id: [dpmunorth2@gmail.com](mailto:dpmunorth2@gmail.com)

F.no 1(247)/15-16/North/NRHM/Procurement of Comp Accessories/1401

Date 08/03/2016

To,

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**Subject: - Sealed quotation invited for procurement of Printer Cartridge.**

The details of laser cartridge are as follows

S.no	Cartridge No
1	HP 78A
2.	HP 36A
3	HP 88A
4	HP 12A
5	Samsung D101

1. Sealed quotations are invited by the Integrated District Health Society, North Govt. Of NCT Delhi for the supply of items as mentioned in the attached sheet.
2. The self attested Copy of VAT Registration No. and Permanent Account No. etc allotted by Income Tax Department Must be provided in the quotations.
3. The firm quoting the rates should be authorized dealer of HP Company and shall enclose copy of the authorization letter issued by the HP for Cartridge.
4. The tender should reach this office on or before 21 days of issuing this order . The tenders will be opened next day after completion of tender date at 11:00 AM. Quotations will be considered subject to the terms and conditions given on reverse.

Important dates of Tender are as follows:-

1. Last Date for submission of Proposal :- 28-03-2016 at 12:00 AM
2. Date of opening of the Tech. Proposal :- 28-03-2016 at 3:00 PM
3. Date of opening of the Financial. Proposal :- 29-03-2016 at 10:00 AM

TERMS AND CONDITIONS OF NOTICE INVITING TENDER

1. Price must include all applicable taxes which should be clearly mentioned in the quotation. Tenderers must also mention their tax Registration No. in their quotations.
2. If the weight of the material permits despatch by post parcel, this may clearly be stated in the quotations.
3. Complete specification of the stores offered together with maker's name brand, etc. of each of the items must be given in the quotations and descriptive literature and samples (wherever necessary or required) should be sent along with quotation.
4. Prices and deliveries quoted by you must be firm and valid for a minimum period of one year.
5. EMD of Rs 5000/- In favour of IDHS , North in form of FDR payable at Delhi should be submitted with quotation in a sealed envelope.
6. Subsequent to an order being placed against your quotation if an enquiry it is found that the materials supplied are not of the right quality or not according to specification required or received in damaged or broken conditions or otherwise not satisfactory owing to any reason of which we shall be the sole judge, we shall be entitled to reject to materials, cancel the order and buy our requirements in the open market and recover the loss, if any, from the suppliers reserving to itself the right to forfeit the security deposit if any, furnished by the supplier against the contract. The supplier will make his own arrangements to remove the rejected materials within a fortnight of instruction to do so. Thereafter they will be entirely at the supplier's risk and responsibility and storage charge along with any other charges applicable will be recoverable form the supplier.
7. We reserve the right to accept or reject any quotation in full or in part without assigning any reason therefore we also reserve the right to split and place order on more than one supplier.
8. Quotation must be legible clear and free from over-writing / erosions. Incomplete quotations are liable to be summarily rejected.

CDMO Integrated Health Society - North District  
1st Floor, Community Building, 2nd Floor  
Shalimar Park, New Delhi-7  
TEL: 2312497, 2312498, 2312499 E-mail: [jamuna12@gmail.com](mailto:jamuna12@gmail.com)

CDMO Cum Mission Director,  
IDHS, North District



Following **Printer Cartridge** is required by Integrated District Health Society, North District.  
Kindly quote rates of following items:-

S.No.	Items Name	Specification	Quantity	Unit Cost	Rates per unit inclusive all taxes	Total Cost	Remark
1	HP Laser cartridge	HP 78A	23				
2.	HP Laser cartridge	HP 36A	4				
3	HP Laser cartridge	HP 88A	1				
4	HP Laser cartridge	HP 12A	1				
5	Samsung Laser cartridge	Samsung D101	14				

The successful bidder will have to supply the material at the address given below; payment will be released within one month after receipt of bill with goods.

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